

Building Your Own Project Charter

Instructions: Find your assigned slide and fill in the blanks to create your own project charter. You can use a current, past, or hypothetical project to complete this exercise.

Project Charter Development

Purpose: *Why are we doing this?*

Scope: *What is included and excluded?*

Budget: *How much money do we have?*

Constraints: *Land boundaries, timeframes, regulations, etc.*

Stakeholders: *Who is involved (landowners, agencies, NGOs)?*

Risks & Assumptions: *What could go wrong? What are we assuming?*

Success Criteria: *How do we measure success?*

Approv

Project Charter Development

Group 1: Rebekah, Bailey,
Jason

Purpose: Remove invasive species (callery pear, chinese tallow, & chinese privet) from the landowner's property to improve Whitetailed deer habitat.

Scope: 37 acre tract of land with scattered invasives

Budget \$7,400

:

Constraints: Funding, labor, herbicide application timing :), contractor availability

Stakeholders:

AGFC, landowner,
contractor

Risks & Assumptions:

No funding, ability/inability to complete without funding, changes in health, educated contractor, weather

Success Criteria:

75% kill rate on invasives, funding found for project, landowner is happy with result, increased native species/decreased invasives,

Project Charter Development

Group 2: Josh, Caleb,
Michelle

Purpose: To promote quail habitat and pollinators

Scope: 10 acres of old pasture field

Budget \$20,000

:

Constraints: Planted between December 1 - January 31. Complete site prep. Seed mix from Arkansas Valley seed mix. Landowner expectation

Stakeholders:

Landowners, AGFC,
QF, USFS, NRCS,
USDA, USFWS, PBA,
NWTF, DU, SGI
Contractor

Risks & Assumptions:

Site prep done incorrectly.
Flooded winter and can't
plant. Failed planting (too
deep). Landowner cuts for
hay after planting. Wildfire.
Tornado. Funding fails.
Contractor unavailability.

Success Criteria:

Landowner satisfaction.
Flora and fauna response.
80% response from
planted seed.

Project Charter Development

Group 3: Rachel, Cody,
Ronnie

Purpose: Taking marginal cropland out of production/improving Wildlife habitat with WRE

Scope: Restoring 500 acres of Farmed or Converted Wetland

Budget \$2,300,000, states WRE budget

:

Constraints: Time: three years to complete restoration, AGL cap, two year land ownership

Stakeholders:

Landowner,
NRCS: **Area WRE Coordinator**
- landowner
contact/preliminary plan
Engineer- final design
Forester- tree planting
NRCS Restoration Partner

Risks & Assumptions:

Seasonal flooding, Internal
Controls Review, ownership
change during restoration,
position turnover, funding
freezes

Success Criteria:

Obligating/Spending Farm Bill
Funds, completing restoration
practices (657, 612, 490, 644)

Project Charter Development

Group 4: Stephanie,
Shelby, Brandon

Purpose: Restore/Improve Upland Habitat

Scope: Restoring/Improve mildly degraded upland habitat with lack in diversity(40 acres) *
25 Rx Fire, 20 TSI, 5 ac Pollinator planting

Budget Total: 10K (overestimate) Rx Fire-\$1400, \$4,000, \$2,000

:

Constraints: Finances, physical ability, equipment accessibility, timeline/weather/mother nature, contracting, invasive level, (timber market if harvestable not hack & squirt)

Stakeholders:

Landowners,
Partners, QF FBB,
contractor

Risks & Assumptions:

escaped fire, inability to complete on contract timeline, site prep expectations under estimated (invasives), contractor availability and quality changes in finances or health, program funding changes

Success Criteria:

Per practice:
-RX fire: 75% objective completed
-TSI:Acreage/following RX and meeting reduction %
-Pollinator Planting: Good site prep at planting, yearly checking/eval, continued maintenance efforts, appropriate expectations set, monitoring before & after, re-enrollment

Project Charter Development

Group 5: Lauren, Grace,
Anna Grace

Purpose: Restoration from a loblolly pine plantation to an open woodland

Scope: Include: Understory, smaller/unhealthier pines/crooked pines
Exclude: Snags, RCW trees, <25 DBH pines

Budget \$20,000 (program maximums per landowner)

:

Constraints: Contractors, Small acreage pine plantations with not good “harvest trees”, tree farms, carbon credit acres, finances, weather, funding/ranking

Stakeholders:

Contractors/timber companies, landowners, biologists, NRCS/Conservation Districts, AR forestry, CDN

Risks & Assumptions:

Profitable trees will be lost, ground disturbance/ripping the ground harming insect communities or RCW communities, Increased fire hazard, increased wind damage

Success Criteria:

Basal area 40- 60
Herbaceous regeneration
Animal community response/monitoring (RCW , bobwhites, nuthatches)
Cleared midstory
Burn intervals planned

Project Charter Development

Purpose:

Scope:

Budget

:

Constraints:

Stakeholders:

Risks & Assumptions:

Success Criteria: